



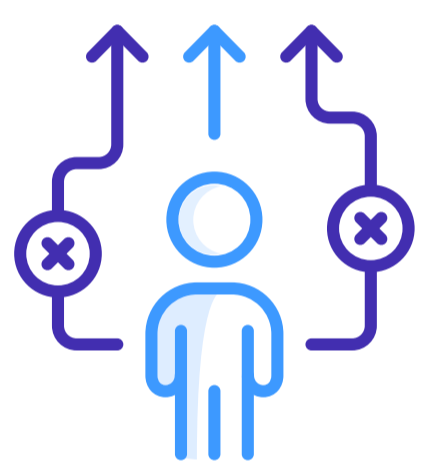
# Never lose track of an employee document again

Your business produces an ever growing amount of documentation critical to your success in an increasingly complex regulatory environment. In response to these ever growing business requirements, Gavdi have developed a cloud solution to address the ever growing demand for archive management solutions - "Easy Archives"

Easy Archives is an archive management solution which allows you to automatically file, easily retrieve and manage your documents, all of which are securely stored

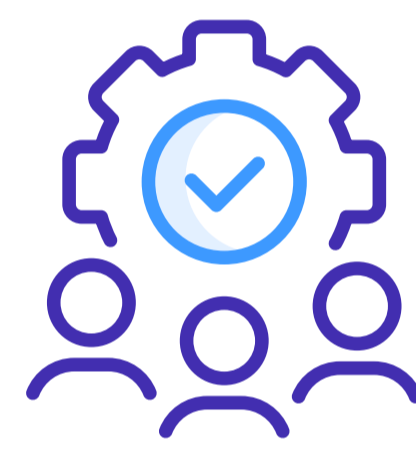
## Unique selling points

Combine Easy Archives with Easy Documents for an even higher level of control, with document generation using employee data from SAP SuccessFactors.



### Easy to use

Archive bulk documents with a single click



### Accessible

Available on all modern devices and built with intuitive interfaces



### GDPR Compliant

Streamlines compliance with data protection policies and regulatory requirements, such as GDPR



### Role-Based Permissions

Use your existing permission groups from SAP SuccessFactors



### Secure

Utilising your SAP SuccessFactors single-signon and SAP IAS ensures further data security



### Easy set-up and maintenance

Hit the ground running with ongoing support from Gavdi Group

## Cloud based

Built on the SAP Business Technology Platform, (BTP) Easy Archives is available anywhere, on any device with internet access, as a browser application integrated into SAP SuccessFactors

- Integrates with your SAP SuccessFactors system
- File and manage all of your documents in a single place
- Access to documents at any time, from any place
- Fast, comprehensive document retrieval
- Set-up for secure archiving and seamless collaboration

## Why Easy Archives?



**Reduce errors** in your document generation processes



**Compliance** streamlines compliance with data protection policies and regulatory



**E-signature** enables employees to easily sign documents online with any digital signature vendor



**Our Award-winning Methodology** takes a real world and cost effective approach to the implementation

